

Data protection declaration

October 2024

On the basis of the data protection declaration for the client relationship (SAV)

- 1 We process personal data (data that directly or indirectly identifies natural persons) that we receive from you or third parties involved in the context of the client relationship or that we collect ourselves. PMP Rechtsanwälte AG, Birmensdorferstrasse 83, CH-8003 Zurich, is responsible for the processing of personal data as described in this Privacy Policy.
- 2 You or the data subjects provide us with some of the personal data yourself when you or they contact us by e-mail or telephone and request our services. This includes, for example, name and contact details as well as information about the role of the data subject at the company or organization for which you or the respective contact persons work or on whose behalf you or they contact us. We also process personal data that we receive in our correspondence with third parties (namely clients, counterparties, authorities and courts and their employees or other contact persons) as part of the data relationship (e.g. name, contact details, date of birth, details of employment, income situation, family circumstances or state of health). We also collect some personal data ourselves, e.g. from public registers or websites.
- 3 We process the aforementioned types of personal data primarily in order to provide, document and invoice our legal services.
- 4 We also process the contact details of clients or their employees or other contact persons for marketing purposes (using any means of communication such as e-mail, social media, post or telephone) in order to inform them about publications, events, news, services or products that may be of interest.
- 5 In order to achieve the purposes described in this Privacy Policy, it may be necessary for us to disclose personal data to the following categories of recipients: External service providers, clients, counterparties and their legal representatives, business partners with whom we may need to coordinate the provision of legal services, as well as authorities and courts.

¹ Fachanwalt / Fachanwältin
SAV Bau- und Immobilienrecht
² LL.M.
³ Nicht als Rechtsanwalt /
Rechtsanwältin zugelassen

Eingetragen im Anwaltsregister
Mitglieder des Zürcher und
des Schweizerischen Anwaltsverbands

- 6 We process personal data within our area of responsibility in Switzerland and in the EU/EEA. However, we may transfer the personal data to recipients (namely clients, counterparties or authorities) who in turn process the personal data in other countries, including those that do not guarantee a level of data protection comparable to Swiss law. We will do the latter based on consent or standard contractual clauses, or if it is necessary for the performance of a contract or the enforcement of legal claims.
- 7 We only store personal data for as long as this is necessary to process the client relationship, for as long as there is a legal obligation to retain and document it or for as long as we have an overriding private or public interest in doing so. We take proportionate and reasonable precautions to protect personal data from loss, unauthorized modification or unauthorized access by third parties. If you provide us with personal data via a third party (e.g. via your employees or other contact persons), it is up to you to inform them in a general manner about the processing by legal service providers (such as us) or other external service providers (e.g. in a data protection declaration for employees).
- 8 We would like to point out that we use external IT service providers and cloud providers with servers in Switzerland to manage our mandate. We then use certain IT services and means of communication that may be associated with data security risks (e.g. e-mail, video conferencing). It is your responsibility to inform us if you require special security measures.
- 9 We have a legitimate interest in the processing of personal data corresponding to the purposes mentioned. Some processing is also necessary so that we can fulfill our contractual obligations towards you or our legal obligations (e.g. storage obligations).
- 10 In particular, data subjects have the right to information about the personal data stored about them and the purpose of the data processing, the right to rectification, erasure or restriction of the processing of their personal data, the right to object to the processing, the right to seek a judicial remedy from a competent supervisory authority and the right to data portability/transferability. Please note, however, that conditions and exceptions apply to these rights. Where legally permissible or necessary, we may refuse requests to exercise these rights. For example, we may or must retain or otherwise continue to process the personal data for legal reasons despite requests to erase the personal data or restrict processing.



- 11 No consent is required from the client, its employees or other contact persons to the data protection declaration. The Privacy Policy merely provides information on the nature, scope and purpose of the use of personal data by PMP Rechtsanwälte AG. PMP Rechtsanwälte AG reserves the right to unilaterally change the content of the aforementioned privacy policy at any time and without notice. It is therefore recommended that you regularly consult the data protection declaration of PMP Rechtsanwälte AG on our website.
- 12 If you have any questions or if you or your employees or other contact persons wish to exercise your or their rights under data protection law, please contact us at kanzlei@pmp-ra.ch www.pmp-ra.ch or write to PMP Rechtsanwälte AG, Birmensdorferstrasse 83, 8003 Zurich.